



COMMONWEALTH of VIRGINIA

Department of Historic Resources

Travis A. Voyles
Acting Secretary of Natural and
Historic Resources

2801 Kensington Avenue, Richmond, Virginia 23221

Julie V. Langan
Director
Tel: (804) 482-6446
Fax: (804) 367-2391
www.dhr.virginia.gov

September 7, 2022

Jerome Legions, President
Moore Street School Foundation
P.O. Box 25806
Richmond, Virginia 23260

Via Email To: info@moorestreetschool.org

Re: 2022/2023 State Grant for Moore Street School

Dear Jerome Legions,

I am writing to notify you that the Commonwealth of Virginia's budget for the 2022/2023 fiscal year includes a \$75,000 appropriation for your project. This grant award is being administered by the Department of Historic Resources (DHR). Before your organization receives the funds, the grant must pass through the local government within which your project is located. The local government will disburse the full amount of the award to your organization.

This grant will be available for disbursement to the locality upon execution of the necessary Memorandum of Understanding (MOU) between the DHR, City of Richmond which will initially receive the funds, and Moore Street School Foundation.

It is imperative that the funds be disbursed to the City of Richmond as quickly as possible and no later than June 30, 2023. Any funds not disbursed by that date will be forfeited.

Caitlin Sylvester, DHR's Grant Coordinator, will be the main point of contact for you and for your local government/fiscal agent during the grant period of performance. She may be contacted by email at Caitlin.sylvester@dhr.virginia.gov or by her direct line, 804-482-6461.

The important next steps in awarding you this funding are:

- Return the attached Project Information Form. Once returned the MOU will be sent to you.

Western Region Office
962 Kime Lane
Salem, VA 24153
Tel: (540) 387-5443
Fax: (540) 387-5446

Northern Region Office
5357 Main Street
PO Box 519
Stephens City, VA 22655
Tel: (540) 868-7029
Fax: (540) 868-7033

Eastern Region Office
2801 Kensington Avenue
Richmond, VA 23221
Tel: (804) 367-2323
Fax: (804) 367-2391

- Review, finalize and execute the MOU between DHR, City of Richmond, and your organization as quickly as possible.
- Transfer the awarded funding from DHR to City of Richmond upon full execution of the MOU.
- Authorize City of Richmond to transfer the awarded funding to the Moore Street School Foundation upon full execution of the MOU.

The Department looks forward to working with you in the coming months to ensure the success of your project. Thank you for your leadership in preserving Virginia's important history.

Sincerely,



Julie V. Langan
DHR Director

cc: Stephanie Williams, DHR Deputy Director
Caitlin Sylvester, DHR Grants Coordinator
Kimberly Chen, City of Richmond Senior Manager
Senator Jennifer L. McClellan
Delegate Jeffrey M. Bourne

Attachments: Project Information Form

Administrative Services
10 Courthouse Ave.
Petersburg, VA 23803
Tel: (804) 862-6408
Fax: (804) 862-6196

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2801 Kensington Avenue
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